

ACHARYA SHRI CHANDER COLLEGE OF MEDICAL SCIENCES AND HOSPITAL

Ref No: ASCOMS/Micro/01/8774
Date: 25/02/2026

Minutes of the Meeting

Subject: Review of General Sanitation and Biomedical Waste Management
Venue: Office of the Director Principal
Time: 12:00 PM
Date: Tuesday, 24 February 2026

Attendees

1. Dr. Pavan Malhotra – Chairman & Director Principal
2. Dr. Dipender Kaur Najotra – Professor, Microbiology & BMW Officer
3. Dr. Sarika Ghal – Associate Professor, Microbiology
4. Dr. Jitender Kumar- Facility Director
5. Dr. Anna Azad – Assistant Medical Superintendent
6. Mrs. Rama Jamwal – Matron
7. Mr. Prithvi Nath Sharma – Security Officer
8. Ms. Sumaya Kossar – Assistant Sanitary Inspector
9. Mr. Vivek Singh – ICN

Discussion Points & Action Taken

Sanitation Review:

- Overall campus cleanliness has improved compared to previous quarters.
- Hostel corridors and OPD waiting halls still require stricter supervision.
- Security staff involvement in monitoring littering around hospital entrances was appreciated.

Biomedical Waste Compliance:

- Segregation at source satisfactory in most wards.
- Full deployment of biomedical waste bins and leak-proof bags across departments.
- PCB compliance monitoring continues under Dr. Dipender Kaur and Ms. Sumaya Kossar.

Noncompliance Observed:

- **Surgery Nursing Counter:** Occasional mixing of sharps with soiled waste persists.
- **MICU:** Mixed waste in yellow bags noted again; corrective training reinforced.

New Observations:

- Suggestion to conduct **joint training sessions** for nursing, laboratory, and security staff to ensure uniform understanding.
- Recommendation to initiate **monthly BMW audit reports** with compliance scores for each department.
- Security Officer highlighted need for **additional bins near hospital gates** to reduce littering.

Action Points

- Targeted **re-training sessions** for Surgery, MICU, and Laboratory staff.
- Awareness drives for hostel residents and OPD patients.
- **Monthly BMW audit reports** to begin.
- Deployment of **color-coded posters** in all wards and hostels.
- Additional waste bins to be placed at hospital entry and exit points.

The committee commended the proactive approach of the monitoring team and emphasized that continuous vigilance and corrective measures are essential for maintaining institutional compliance and patient safety.

Meeting concluded with a vote of thanks to the chair.


(Dr. Pavan Malhotra)
Director Principal

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All Committee Members

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ACHARYA SHRI CHANDER COLLEGE OF MEDICAL SCIENCES AND HOSPITAL

Ref No: ASCOMS/Micro/ 602

Date: 25/11/2025

Minutes of the Meeting

Subject: Review of General Sanitation and Biomedical Waste Management

Venue: Office of the Director Principal

Time: 12:00 PM

Date: Monday, 24 November 2025

Attendees:

1. Dr. Pavan Malhotra – Director Principal
2. Dr. Ramesh Gupta – Medical Superintendent
3. Dr. Dipender Kaur Najotra – Professor, Microbiology
4. Dr. Sarika Ghal – Associate Professor, Microbiology
5. Mrs. Rama Jamwal – Nursing Superintendent
6. Ms. Sumaya Kosser – Assistant Sanitary Inspector

Discussion Points & Action Taken

Sanitation Review:

- Noticeable improvement in overall campus cleanliness compared to earlier reviews.
- Daily sanitation rounds by the MS office have strengthened oversight.
- However, minor lapses in peripheral areas (hostel corridors and OPD waiting halls) were noted, requiring stricter supervision.

Biomedical Waste Compliance:

- Segregation at source was satisfactory in most wards.
- Biomedical waste bins and leak-proof bags are fully deployed across departments.
- Dr. Dipender Kaur and Ms. Sumaya Kosser will continue monitoring PCB compliance.

Noncompliance Observed:

- **Surgery Nursing Counter:** Occasional mixing of sharps with soiled waste noted. Nursing staff to undergo refresher training.
- **MICU:** Instances of mixed waste in yellow bags persist. Reinforcement of guidelines and stricter monitoring required.
- **Laboratory Areas:** Some staff were found disposing of plastic pipette tips in incorrect bins. Immediate corrective orientation planned.

New Observations:

- Hostel sanitation requires improvement; student awareness sessions to be scheduled.
 - OPD waiting halls need additional waste bins to prevent littering.
 - Proposal to introduce **monthly audit reports** for BMW compliance to track progress systematically.
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Action Points

- Targeted **re-training sessions** for staff in Surgery, MICU, and Laboratory areas.
 - Daily **monitoring** to be intensified in critical care, surgical, and laboratory zones.
 - **Awareness sessions** for hostel residents and OPD patients regarding waste disposal.
 - Implementation of **monthly BMW audit reports** beginning December 2025.
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The committee appreciated the vigilance of the monitoring team and emphasized that proactive corrective measures are essential for maintaining institutional compliance and patient safety.

Meeting concluded with a vote of thanks to the chair.


(Dr. Ravan Malhotra)
Director Principal

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ACHARYA SHRI CHANDER COLLEGE OF MEDICAL SCIENCES AND HOSPITAL

Ref No: *As per meeting 45275*
Date: 18/08/2025

Minutes of the Meeting

Subject: Review of General Sanitation and Biomedical Waste Management
Venue: Office of the Director Principal
Time: 12:00 PM
Date: Saturday, 16 Aug 2025

Attendees:

1. Dr. Pavan Malhotra – Director Principal/ Medical Superintendent
2. Dr. Dipender Kaur – Professor, Microbiology
3. Dr Sarika Ghai Assoc, Prof Microbiology
4. Mrs. Rama Jamwal – Nursing Superintendent
5. Mr. Raman Chowdhary – Sanitary Inspector
6. Ms. Sumaya Kosser – Assistant Sanitary Inspector

Discussion Points & Action Taken:

Sanitation Review:

The Director Principal acknowledged noticeable improvements in campus cleanliness since the last review. Mr. Raman Chowdhary reported enhanced supervision and more consistent implementation of sanitation protocols.

The committee commended the sanitation team for their dedicated efforts, which have led to a visibly cleaner and more hygienic environment. Their commitment to maintaining high standards was appreciated as a positive step toward institutional excellence.

Biomedical Waste Compliance:

The compliance of segregation of waste at source was found satisfactory at most sites during surprise check-ups. Biomedical waste bins and leak-proof bags have been received and are under deployment. Dr. Dipender Kaur and Ms. Sumaya Kosser will continue monitoring PCB compliance.

Noncompliance Observed:

- **Surgery Nursing Counter:** Instances of improper segregation were noted, including disposal of sharps and soiled waste in incorrect color-coded bins. Nursing staff to be reoriented on category-specific segregation protocols.
- **MICU (Medical Intensive Care Unit):** Mixed waste was found in yellow bags, indicating a lapse in source-level segregation. Immediate corrective training and reinforcement of guidelines are recommended.

Action Points:

- Targeted re-training sessions to be conducted for staff at both locations.
- Daily monitoring to be intensified in critical care and surgical areas.

The committee appreciated the vigilance of the monitoring team in identifying these lapses and initiating corrective measures swiftly. Their proactive approach is instrumental in maintaining institutional compliance and patient safety.

Daily Sanitation Rounds:

To be conducted by MS office for improved oversight on waste segregation and hygiene.

Training & awareness sessions

Various training sessions on onsite and planned lectures to be conducted regularly

Meeting concluded with a vote of thanks to the chair.


Dr. Pavan Malhotra
Director Principal

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ACHARYA SHRI CHANDER COLLEGE OF MEDICAL SCIENCES AND HOSPITAL

Ref No: ASCHMS/1585

Date: 11/05/2025

Minutes of the Meeting

Subject: Review of General Sanitation and Biomedical Waste Management

Venue: Office of the Director Principal

Time: 12:00 PM

Date: Tuesday, 9 May 2025

Attendees:

1. Dr. Pavan Malhotra – Director Principal
2. Dr. Rabinder Rattanpal – Medical Superintendent
3. Dr. Dipender Kour – Professor, Microbiology
4. Dr Sarika Ghai Assoc, Prof Microbiology
5. Mrs. Rama Jamwal – Nursing Superintendent
6. Mr. Raman Chowdhary – Sanitary Inspector
7. Ms. Sumaya Kosser – Assistant Sanitary Inspector

Discussion Points & Action Taken:

- ◊ Sanitation Review:

The Director Principal expressed concern over unsatisfactory cleanliness on campus. Mr. Raman Chowdhary acknowledged inadequate supervision and committed to immediate improvement measures.

- ◊ Biomedical Waste Compliance:
 - The compliance of segregation of waste at source found satisfactory at most sites during surprise check ups.
 - Biomedical waste bins and leak-proof bags received and under deployment.
 - Dr. Dipender Kour and Ms. Sumaya Kosser to monitor PCB compliance.
- ◊ Daily Sanitation Rounds:

To be conducted by MS office for improved oversight on waste segregation and hygiene.

- Training & awareness sessions

Various training sessions on onsite and planned lectures to be conducted regularly

Meeting concluded with a vote of thanks to the chair.


Dr. Rabinder Rattanpal
Medical Superintendent

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